

Public Area Reservations



Residents, staff and agencies of Lancaster Mennonite Conference and Atlantic Coast Conference may reserve rooms on campus. Those affiliated with residents may reserve a room as long as a resident is attending the event. Requests will be accepted no than 6 months before the date/event. **For reservations, call 717-569-3271, and ask for Ext. 3546.** Donations are appreciated. No pets permitted in meeting rooms or chapels.

Room capacities are currently reduced due to COVID-19 restrictions.

High Learning & Wellness Center and Crossings

High Foundation Auditorium

Capacity: 30-50 depending on set-up

The High Foundation Auditorium provides flexibility in size of meeting space and layout depending upon set-up.

- Wall mount TV, podium, built-in projector/screen
- 7 surge suppressors
- Grand piano from Crossings Art Gallery can be made available
- if requested



Crossings Meeting Room, 2nd Floor

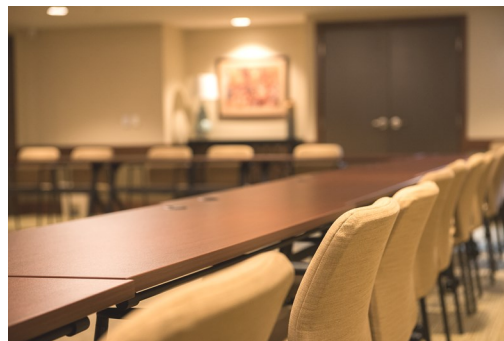
Capacity: 20

- 2 wall mount TV's
- Podium
- Refrigerator, microwave, sink

Crossings Community Room, 3rd Floor

Capacity: 8

- Refrigerator, microwave, sink
- Piano/stool



South Campus

Wisteria 1500 Community Room

Capacity: 15

- TV
- Full Kitchen with stove

Wisteria 1576 Community Room

Capacity: 15

- Piano/stool
- TV
- Full kitchen

Owl Hill Bistro

— *Limited hours*
Capacity: 42



Additional areas that can be reserved:

Sunrooms located in Crossings East, Floors 1, 2, & 3

West Campus

Azalea Dining Room

Capacity: Seats up to 76 around tables

Harvest Room

Capacity: 20

- Podium, built-in projector/screen
- Piano/stool, kitchenette

Rose Room

Capacity: 8

Westview Community Room

Capacity: 50

- Full kitchen
- Built-in projector and screen, TV

West Bethany Chapel:

Capacity: 50

- Closed-circuit TV broadcast optional.

Outdoor Spaces



Gazebo in Leaman Woods

Capacity: 15

- Dimensions 23'x13
- No electric
- No grills or outdoor cooking space
- no regular housekeeping service

Pavilion

Capacity: 40

- 2 refrigerators
- Sink with cold water
- Electrical outlets

Suggested Donations:

\$40

Gazebo

\$75

Azalea Room

Crossings Meeting Room, 2nd Floor

Crossings Community Room, 3rd Floor

Harvest Room

Owl Hill Bistro

Pavilion

Rose Room

Wisteria Community Room 1500

Wisteria Community Room 1576

\$150

West Bethany Chapel

\$175

Westview Community Room

High Foundation Auditorium

For a Fee:

Maintenance Fee: If requested at least one week in advance, Maintenance staff can be requested to do room set-up and tear-down or to place signage. A fee will be charged.

Catering Fees: We offer limited catering options. Call 717-569-3271, Ext. 3223 to discuss catering needs