

# **Guest Reservations**

To make a reservation or if you have questions regarding your current reservation, call (717) 569-3271 ext. 3079, Monday through Friday, 8 am to 3:30 pm or email ReservationOvernight@landis.org.

Guest accommodations are available only to the families and friends of Landis Homes residents. Reservations may not be made more than six months in advance.

- Length of Stay: Reservations are limited to seven (7) consecutive/concurrent nights per accommodation, or fourteen (14) days total regardless of the number of separate accommodations.
- Holiday Guidelines: Due to the high demand for lodging over the following holidays (Easter, Thanksgiving, Christmas, and New Year's Day), reservations are limited to one holiday per year per resident household. In addition, residents and their families may reserve only one guest space over these holidays. Holidays are defined as the actual date of the holiday, plus the two days prior and after.

## Payment

We accept checks, credit cards, or residents may elect to bill the charge to their monthly statement. **Cash will not be accepted**. Checks should be made payable to "Landis Homes".

**There is a non-refundable \$50 deposit made at the time of reservation**. Full payment is required no later than seven (7) days prior to arrival. If your payment is not received within that time frame, your reservation will be cancelled.

## Check In/Out

Guests may check in to accommodations at 3 pm on the first day of the reservation. Checkout is no later than 10:30 am on the last day of the reservation, allowing time to prepare for the next guests.

# Key

Guests may pick up their keys at the **Crossings** front desk. Please leave the keys in the guest room when checking out.

#### Rates

Prices vary according to unit being reserved.

Rates per night for **ONE** occupant (including tax) are as follows:

House of Grace	\$75
Crossings 201 & 301	\$65
Westview 101 & 108	\$60

**There is a \$10 charge per night for each additional person age 13 and older**. Children ages 12 and under are free. Please note that children 12 and under are *not* permitted in Westview guest rooms.

#### Cot

A roll-a-way cot may be requested at the time of your reservation for a one-time \$10 fee. One cot is permitted in House of Grace and Crossings guest rooms. Cots are not permitted in Westview guest rooms.

#### Pets

Pets are not allowed, with the exception of service animals.

#### **Housekeeping Services**

Daily housekeeping services are not provided. Please contact our housekeeping department for special housekeeping needs. They will be happy to assist you.

From guest room phone, dial extension:

- 3008 or 3519 Weekdays
- 3150 Nights or Weekends

#### Cancellations

If you need to cancel a reservation, please let us know as soon as possible. Your \$50 deposit, made at the time of reservation, is non-refundable. Cancellations made less than seven (7) days will not receive a refund.

Landis Homes reserves the right to cancel guest reservations due to COVID-19 protocols on the Landis Homes campus or mandates issued by the county, state, or federal government. Cancellations made for this reason will be refunded in full.